



CLEAR
THOUGHTS
FOUNDATION

...funding the fight against dementia

REQUEST FOR APPLICATION (RFA)

ALL APPLICATIONS SHOULD BE RECEIVED BY 7/31/16

General Guidelines and Policies for Completion of Request for Application

Introduction

Clear Thoughts Foundation (CTF) is a private, non-profit organization founded in Pittsburgh in 2010 to raise funds to discover drugs and novel therapeutics (biogenetics, stem cells, etc) to stop the effects of dementia and eventually end this terrible disease.

Eligibility

Applicants may be non-profit or for-profit organizations focused on dementia research, or individuals employed by an educational institution or non-profit organization engaged in dementia-related research. For individual applicants, the individuals must agree to be employed and supervised by their institution at all times while conducting research supported by CTF. In cases of a change in institution while an individual is applying for, or utilizing funds from CTF, applicants must notify CTF, and will be subject to review based upon the change in circumstances.

The research must be in the field of dementia. CTF will accept scientific proposals for the discovery of disease-modifying therapeutics to treat or prevent dementia and other related cognitive disorders. CTF will not consider proposals for advancing basic research into disease mechanisms at this time.

Completed applications must be received by 7/31/16. Applications received after that date will not be eligible for consideration.

Terms

The maximum award will be no greater than \$50,000 for one year and may be less if deemed appropriate by CTF. Funding is to cover direct costs only, and costs should be reflected in the budget.

Selection Criteria

All requests for applications received and accepted for review will be evaluated by the CTF Grant Review Committee. The members of this committee are all physicians/researchers with special interests in the field of dementia. They will review the applications and make recommendations for funding based on the merit of the proposed research, including its relevance to the field of dementia, and the degree to which the proposed research is aligned with the CTF mission. The Committee will make a report to the CTF Boards of Directors. Only by vote of the CTF Board will proposals be accepted for funding.

Non-Profit Statement

CTF is an organization exempt from federal taxation under Section 501-(c)(3) of the Internal Revenue Code, Federal Tax ID#27-377873. Applicants may only use awards to pay direct costs

related to conducting research in the field of dementia, and for no other purpose. Without limiting the generality of the proceeding sentence, applicants may not use any portion of the award to support or oppose any political party, candidate, or cause in any election.

Preparation and Submission of Application

Preparation

Applicants should complete the original Request for Application provided by CTF and submit the application online using a single electronic file (Adobe PDF format). The application format should be as follows using the headings listed below.

- Title.
- Abstract: limited to 300 words.
- Specific Aims: maximum of one page with a clear description of the hypothesis being tested.
- Background and Significance (maximum of two pages and should adequately cite literature pertinent to the area under investigation).
- Preliminary Data: If this application represents a resubmission, a description of new information or data should be clearly outlined as well as any publications citing CTF. Maximum of two pages.
- Proposed Studies and Methods: Anticipated results and pitfalls should also be included. Maximum of three pages.
- Literature cited.
- Budget Justification: Not more than one page. Justification for salary support and supplies and equipment listed in the budget page should be detailed.
- Biosketch and Other Support (maximum of 3 pages per investigator) should be submitted in NIH format for the Principal Investigator and other investigators listed in the application. Potential overlap with other funding should be clearly detailed.
- The application must be a single file in Adobe PDF format and it must be submitted online before the deadline specified in the postings distributed by CTF. The web submission is located on the CTF website. www.clearthoughtsfoundation.org.
- The Principal Investigator and the Institutional Representative must sign the application before it will be accepted for review.

- The Abstract portion of the application should contain enough information to adequately explain the project and its relevance to dementia.
- The budget should be inclusive and for direct costs only. Justification is needed for all equipment purchases over \$ 500.00.
- The Attestation Statement must be read and signed by the Principal Investigator. Item number 8 refers to the Investigator's commitment that the research will be conducted under the supervision of an Institution at which appropriate standards and oversights are working.

Notification

The notification of the decision of the CTF Board of Directors regarding funding will be mailed to the applicant and the Institutional Representative within 90 days after the close of the application period.

ALL APPLICATIONS SHOULD BE RECEIVED BY 7/31/16

Date: _____

Title of Project: _____

Total Amount Requested: \$ _____

Principal Investigator:

Last name, first name, initial, degree

Title

Name of Institution

Department

Number and Street

City, State, and Zip Code

Telephone and Fax numbers

Email Address

Signature _____

Date _____

Official of Institution:

Last name, first name, initial, degree

Title

Name of Institution

Department

Number and Street

City, State, and Zip Code

Telephone and Fax numbers

Email Address

It is the responsibility of the institution to assure that the activities funded by this grant are properly carried out in accordance with the guidelines established by the U.S. Department of Health and Human Services. This assurance is verified by the signature of the Official signing below:

Signature of Official _____

Date _____

Budget

Personnel

Salaries

\$

Benefits

Equipment

Supplies (group in categories)

Miscellaneous (list specifics)

TOTAL AMOUNT REQUESTED
(MUST match amount on page one)

Attestation Statement Regarding Grant Funding

1. By affixing my signature below, I attest that I have read and will follow the following principles with regard to funding supplied to me by Clear Thoughts Foundation (CTF).
2. The funds that I have applied for will be used solely to fund only the direct costs of the proposed research for which I am applying and for no other purposes. I understand that at this time no funds are available for indirect costs. No funds may be used to intervene in any political party or candidate for public office.
3. I further understand that if duplicate funding for this project is obtained, at any time that I will immediately inform CTF and withdraw my request for funding. In the event that any portion of the project is now being funded by, or in the future is funded, by another source, I will fully disclose that to CTF.
4. Applications shall be on the form provided by CTF.
5. The principle area of investigation shall be in the area of dementia and the proposed research shall serve to advance existing dementia research.
6. The principal investigator's institution will be responsible for certifying to CTF that the research is conducting in accordance with current medical research standards and that is in compliance with the current guidelines of the U.S. Department of Health and Human Resources regarding Vertebrate Animals, Recombinant DNA, Research Misconduct, and Financial Conflict of Interest. The institution will further verify that any research involving human subjects or vertebrate animals has been approved by the necessary review boards and committees, in accordance with existing laws and regulations.
7. The Principal investigator shall submit a budget with the application and justification for budgetary items exceeding \$500.
8. **The Principal investigator shall be required to submit a final report summarizing research results and listing all publications in which the findings have been published.**

Principal Investigator

Date